

OFFICIAL GUIDELINES OF THE BARBADOS BAR ASSOCIATION

CHAPTER 363 BARBADOS BAR ASSOCIATION

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| An Act to incorporate the Barbados Bar Association. | 1940-42 1972-35 |
| [22 nd January, 1940] | Commencement |
| 1. This Act may be cited as the Barbados Bar Association Act. | Short title 1972-35 |
| 2. (1) The present and future, members of the Barbados Bar Association shall be and they are hereby declared and adjudged to be one body politic and corporate by the name of the Barbados Bar Association (hereinafter referred to as the Association) and by that name may have perpetual succession. | Incorporation of the Barbados Bar Association 1972-35 |
| (2) The Association by that name – | |
| (a) Shall and may sue and be sued in all courts and before all magistrates and others in all manner of suits, actions, complaints, matters and causes whatsoever; and | |
| (b) Shall and may have a common seal and may alter and vary the same at their pleasure; and- | |
| (c) Shall be in law and equity capable of- | |
| (i) Acquiring and holding all estate and property real and personal as may at any time be acquired by or come to the Association in any manner whatsoever; and- | |
| (ii) Selling and disposing of the same from time to time for the benefit of the Association; and | |
| (iii)for any of the purposes aforesaid borrowing at any time or from time to time as occasion may require any sums or sums of money necessary for carrying into effect any of the objects aforesaid or for any purpose which may be beneficial for furthering of any of the objects of the Association; and | |
| (iv)executing and delivering such deeds, instruments or other documents necessary or proper for effecting all or any of the said objects. | |

3. The funds as well as the real estate and effects of the Association shall be alone subject and liable to any charge and demands against the Association and no subscriber to the funds of the Association shall be liable for or charged with the payment of any debt or demand from or by the Association beyond the extent of the funds, property and effects of the Association.

4. The Association shall have full power and authority –

(a) To make, ordain, establish and put into execution any bye-laws, ordinances, orders, rules and regulations-

(i) For and concerning the nomination, election, suspension, removal and expulsion of members and officers; and

(ii) For and concerning the management, collecting and disposal of the funds, moneys or the estate and property belonging to the Association; and

(iii) For the use of the common seal; and

(iv) For conducting and regulating the business affairs and concerns of the Association; and

(v) Relative to any matter or thing whatsoever, which may in any wise concern the good management of the Association; and

(b) From time to time to change, repeal or vary the same as may seem proper:

Provided always that no such bye-laws, ordinances, orders, rules and regulations be in any wise repugnant or contrary to Her Majesty's prerogative royal or to the laws of this Island and shall not in any manner affect any other person or persons but those who are or may become members of the Association.

5. Nothing in this Act declared or expressed shall affect the rights of the Crown or any person except such as are mentioned in this Act and those claiming by, from or under them.

RULES OF THE BARBADOS BAR ASSOCIATION

CHAPTER 363 (SUBSIDIARY LEGISLATION)

INTERPRETATION

1. **1.** In these rules “Act” means the Legal Profession Act 1972-35.

“Association” means the Barbados Bar Association incorporated by the Barbados Bar Association Act, 1940, (formerly the Barbados Law Society Act 1940)

“Bar” means a collective body of attorneys-at-law.

“Council” means the Council of the Association;

“Member” means a member of the Association;

“Regulations” means the regulations made by the Council;

“Secretary” means the Secretary of the Association and includes the Assistant Secretary;

“Month” means calendar month.

AIMS AND OBJECTS

2. The Association is established for the following purposes:-

- (a) To support and protect the character, status and interest of the Legal Profession generally and particularly attorneys-at-law practicing in Barbados;
- (b) To promote honourable practice, and settle disputed points in practice;
- (c) To maintain the honour and independence of the Bar and the defence of the Bar in its relation to the judiciary and the executive;
- (d) To improve the administration of justice and procedure and trial by jury;
- (e) To establish and maintain a system of prompt and efficient legal advice and legal aid for those persons in need thereof;
- (f) To promote and support law reform, law revision and law reporting;
- (g) To settle questions of professional conduct, discipline and etiquette;
- (h) To consider all questions affecting the interests of the profession and to initiate and watch over, and, where necessary, to petition the Parliament of Barbados or promote deputations in relation to general measures affecting the profession, and to procure changes of law or practice, and the promotion of improvements in the principles and administration of the law;

- (i) To further good relations and understanding between the Bar and the public;
- (j) To further good relations between the Bar and lawyers of other countries.
- (k) To protect the public right to access to the courts and of representation by attorneys-at-law before courts and tribunals.
- (l) To sponsor such provident schemes as may be created for the benefit of its members and their dependants;
- (m) To acquire by purchase, lease, or otherwise, lands and buildings and all other property, real and personal, which the Association, for the purposes thereof, thinks proper to acquire, and which may lawfully be held by it, and to resell, under-lease, or sub-let, surrender, turn to account, or dispose of, such property, or any part thereof, and to erect upon any such land any building for the purposes of the Association and to alter or to add to any building erected upon any such land;
- (n) To borrow, raise or secure the payment of money in such manner as the Association thinks fit, and in particular by mortgage and/or judgment charged upon all or any of the Association's property, and to purchase, redeem, or pay off any such securities;
- (o) To encourage the study of law and for that purpose the donation on such terms and conditions as may be prescribed by regulations, of scholarships, prizes or other rewards or distinctions;
- (p) To promote information on legal subjects by lectures, discussions, books, correspondence with public bodies and individuals, or otherwise;
- (q) To establish group insurance schemes for professional purposes.

MEMBERSHIP

3. (1) The Association shall consist of the following members-
- (a) Any attorney-at-law who by virtue of section 44 of the Act becomes a member of the Association;
 - (b) Such other attorneys-at-law not being members included in paragraph (a) as the Association may elect and appoint

- (2) Members of the Association shall be divided in the following categories-
- (a) Practicing members; and
 - (b) Associate members

- (3) For the purpose of paragraph (2)-

“Practicing members” means attorneys-at-law to whom Practicing Certificates have been issued under the Act;

“Associate members” mean attorneys-at-law who cease to hold valid Practicing Certificates, but who retain membership of the Association in accordance with Section 44(3) of the Act.

(4) Where membership of the Association is by election, every application therefor shall be in a form approved by the Council and signed by the applicant and a proposer who must be a member of the Association and shall be submitted to the Council.

(5) The Council may approve or reject an application for membership as it sees fit.

(6) The Secretary shall in writing notify the applicant of the Council’s decision under paragraph (5) and where the application is approved, the applicant shall become a member upon payment of his subscription.

4. An Associate member may resign from the Association by letter addressed to the Secretary.

ROLL BOOK

5. (1) The name and place of business of every member shall be entered in a book to be kept by the Secretary for that purpose to be called the Roll-Book of Members. The Residence of a member who has ceased to take out his certificate shall be deemed his place of business.

(2) Any member who at any time changes his place of business shall immediately give notice thereof in writing to the Secretary .

6. The Roll-Book of Members shall, for all the purposes of the Association, be deemed to contain a correct list of the members and of their respective places of business.

ANNUAL SUBSCRIPTION

7. The amount of the annual subscription payable by the members and the time of payment shall from time to time be fixed by the Association in general meeting.

GENERAL MEETING

8. (1) The Annual General Meeting shall be held at such place, and time as maybe fixed by the Council. Not more than Fifteen months shall elapse between the date of one Annual General Meeting of the Association and that of the next.

(2) The business of an Annual General Meeting shall be:-

- (a) To elect a President, Vice-President, Secretary, Treasurer, Assistant Secretary, Members of Council and the Auditor;
- (b) The election of members of the Disciplinary Committee as required by law;
- (c) To receive the accounts of the Association
- (d) To receive the Annual Report of the Council;
- (e) The disposal of business introduced by the Council; and
- (f) The disposal of any other matter which may consistently with the rules be introduced at such meetings.

(3) Notice of every Annual General Meeting shall be sent to each member at least 14 days before the holding of such meeting and such notice shall invite nominations in writing of the candidates to fill vacancies as mentioned in paragraphs (2) (a) and (b)

(4) Each nomination shall be made with the consent of the candidate and shall be signed by at least 2 members and shall be delivered to the Secretary not later than the seventh day before the day of the meeting.

(5) The Secretary shall at least five days before the day of the meeting post the names of those nominated on the Notice Boards of the Supreme Court.

9. (1) Notice in writing shall be given to the Secretary at least 7 clear days before the day of holding the Annual General Meeting of any motion to be moved at such meeting.

(2) The Secretary shall at least five days before the day of the meeting post details of any motions received on the Notice Boards of the Supreme Court.

10. (1) The order of business at Annual General Meetings shall be as follows:-

- (a) The chair shall be taken as directed by rule 20;
- (b) To confirm the minutes of the preceding Annual General Meeting and of intermediate Special General Meetings;
- (c) To approve the accounts certified by the Auditor of the Association;
- (d) To receive the annual report of the council;
- (e) To elect officers and members of Council;
- (f) To elect members of the Disciplinary Committee as required by law;

- (g) Any business introduced by the Council;
- (h) Any other business which may consistently with these rules be entertained;
- (i) The Chairman may vary the order of business.

(2) In case the meeting is adjourned for any other purpose than that of election to fill any vacancies, the business to be transacted at the adjourned meeting shall be specified previous to the adjournment taking place and shall be entered on the minutes and no business shall be transacted at such adjourned meeting which is not so specified and entered.

SPECIAL GENERAL MEETINGS

11. (1) A Special General Meeting of the members may at any time be called by the Council.

(2) Notice of every such meeting shall be given to each member at least 7 days before the date of the meeting and such notice shall specify the business to be transacted at that meeting.

(3) Notwithstanding rule 11 (2), the Secretary may at any time on the direction of the Council summons a Special General Meeting if the circumstances warrant such a meeting.

12. Ten or more members may at any time by writing under their hands require the Council to call a Special General Meeting for any purposes connected with the Association.

13. Every requisition to the Council for calling a Special General Meeting shall be sent to the Secretary and shall express the purpose for which such meeting is to be called; and the Council shall call a meeting in pursuance thereof to be held not later than 21 days from the receipt of the requisition.

14. If the Council does not call such Special General Meeting any 10 of the members who signed the requisition may send to the Secretary notice specifying a day and time for holding such meeting, not being earlier than 14 days from the time of the receipt of the notice, and the Secretary shall call such meeting accordingly.

15. Notice of every Special General Meeting specifying the object of it and on whose requisition it is called shall be sent to each member by the Secretary at least 7 clear days before the day for holding the meeting.

16. No business may be transacted at a Special General Meeting other than business of which notice has been given.

17. At Special General Meetings the order of business shall, so far as applicable, be the same as at Annual General Meetings.

PROVISIONS COMMON TO ALL GENERAL MEETINGS

18. All General Meetings shall be held in such place as the Council appoints.

19. (1) Twenty members shall form a quorum at any General Meeting.

(2) In case , within half an hour after the time appointed for a General Meeting a quorum is not present, the meeting, if called on requisition, fails and shall not be held; but if not so called, the meeting shall be adjourned to a day and time to be fixed by a majority of the members present and notice thereof given in accordance with rule 11(2), and if at such adjourned meeting within half an hour after the time so fixed a quorum is not present, the members present shall be deemed to constitute a quorum and may proceed to transact the business of that meeting.

20. At all general meetings the President of the Association, if he is present, and if not, the Vice-President and, in the absence of the President and the Vice-President, one of the members of Council and, in the absence of any of the foregoing persons, a member of the Association to be chosen at the meeting, shall preside as Chairman.

21. (1) Every General Meeting shall have power to adjourn to a future date.

(2) Whenever a General Meeting, in consequence of the absence of a quorum or by the resolution of the members present, is adjourned to a future day, notice thereof shall be sent to every member.

(3) Any member who is not present at an original meeting is entitled to attend and vote at an adjourned meeting.

22. Except where otherwise provided by these rules, all questions shall be decided by a majority of the members personally present and voting, and in all cases, including the case of a contested election, the Chairman shall, in the event of any equality of votes, have a second or casting vote.

23. Where a notice of motion has been given in accordance with rule 9 and the member who gave such notice is not present and has not previously withdrawn it, any member present at the meeting may on the written authorisation of that member adopt it as his own

24. (1) A resolution put to the vote of the meeting may be decided by a show of hands.

(2) Notwithstanding paragraph (1) a resolution put to the vote of the meeting may be decided by ballot.

(3) The voting on a resolution for a vote by ballot shall be decided by a show of hands.

25. Minutes of the proceedings of a General Meeting shall be recorded in a book to be provided by the Council for that purpose, and signed by the Chairman at the next General Meeting.

RULES OF DEBATE

26. The following rules of debate shall be observed at all General Meetings-
- (a) Where debate arises on any subject, no member shall be permitted to speak more than once on the same subject except that the mover of any resolution shall be allowed to speak in reply, after which the debate shall be closed;
 - (b) the mover and opposer of an original motion may not, against the evident sense of the meeting as expressed by the Chairman, speak for more than 15 minutes and no other speaker may, nor may the mover in reply, against such evident sense expressed as aforesaid, speak for more than 10 minutes;
 - (c) A member desiring to move the previous question or that the question be not put, shall do so by moving that the meeting do proceed to the next business;
 - (d) the mover of a motion for the adjournment either of the meeting or of the debate, or that the question be now put, or that the meeting do now proceed to the next business, may speak for not more than 5 minutes, and any such motion shall be seconded without a speech and one member (the mover of the motion or the amendment under discussion to have the preference) may speak for 5 minutes in opposition to any such motion which shall then be put by the Chairman without debate;
 - (e) A member who has spoken may, by permission of the Chairman, be again heard in explanation, but may not introduce new matter, or interrupt a member who is speaking.
 - (f) Whenever an amendment on an original motion has been moved and seconded, no second or subsequent amendment may be moved until the first amendment has been disposed of and if an amendment is carried, the motion as amended shall take the place of the original motion and shall become the question on which any further amendment may be moved;
 - (g) No member may move more than one amendment on any motion;
 - (h) The Chairman may call the attention of the meeting to continue irrelevance, tedious repetition, unbecoming language, or any breach of order on the part of a member and may direct such member to discontinue his speech.
27. (1) The Chairman of a General Meeting may not without express sanction of the Council, allow any discussion to take place on any matter or put to the meeting any resolution thereon if it appears to him that the question raised on such discussion or resolution has in substance been decided at any General Meeting held within the 12 months immediately preceding.
- (2) Where an irregularity as to form or procedure occurs in the convening or holding of any General Meeting or in any election or other proceedings taking place at such General Meeting, and that irregularity is not noticed and objected to at the meeting, the meeting shall be as if no such irregularity had occurred; but where the

irregularity is noticed and objected to, the meeting shall decide thereon and such decision shall be final and conclusive.

(3) Where an irregularity as to substance occurs in the convening or holding of any General Meeting or in any election or other proceedings taking place at such General Meeting, and that irregularity is not noticed and objected to at the meeting, it shall be as if no such irregularity had occurred; but where the irregularity is noticed and objected to at the next meeting, that meeting shall decide thereon and such decision shall be final and conclusive.

28. In all cases of dispute, doubt or difficulty respecting or arising out of matters of procedure or order, the decision of the Chairman shall be final and conclusive

OFFICERS OF THE ASSOCIATION AND THE COUNCIL

29. The officers of the Association shall be the President, Vice-President, Secretary, Treasurer and Assistant Secretary.

30. The Council shall consist of the officers of the Association, the immediate past President, ex officio, and 12 other members to be elected as follows:-

- (a) 4 members who are Queen's Counsel;
- (b) 4 members who have been admitted to practice for a period in excess of 10 years
- (c) 4 members who have been admitted to practice for a period of less than 10 years.

ELECTION OF OFFICERS

31. (1) The officers of the Association and the other members of the Council shall be elected individually by way of motion at each Annual General Meeting.

(2) Where there are more nominees standing to be elected under paragraph (1) than there are vacancies to be filled, a ballot shall be held in such manner as the Chairman directs and the result thereof announced at the meeting.

(3) Where the number of nominees standing to be elected under paragraph (1) is equal to the vacancies, all such nominees shall be deemed to be duly elected.

32. The officers of the Association and the other members of the Council shall continue in office until the conclusion of the meeting at which their successor are elected.

33. (1) A retiring officer shall be eligible for re-election but no officer may hold the same office for more than 3 consecutive years.

(2) No member shall at the time hold two or more offices.

(3) Any member of the Council who ceases to be a member of the Association shall be deemed to have vacated his office.

THE COUNCIL

34. A member of the Council may resign his office by letter addressed to the Secretary and on receipt thereof by the Council his office shall become vacant.

35. (1) Without prejudice to rules (33) (3) and 34 the office of a member of Council shall be deemed vacated if he-

- (i) Is declared a bankrupt
- (ii) Becomes of unsound mind
- (iii) Abstains, without leave of the Council, from attending 3 consecutive meetings of the Council; or
- (iv) Dies

(2) Where the Council passes a resolution declaring that the office of a member is vacated, such resolution shall state the grounds upon which the office is vacated and shall be conclusive as to the fact and grounds contained therein.

36. The Council may for cause suspend any member thereof from acting in his office, if at least 7 members of the Council are present at the meeting at which suspension is resolved upon and at least 5 of the members present consent thereto.

37. Where the Council suspends any of its members from acting, it shall immediately convene a Special General Meeting of the Association to be held within 21 days next thereafter and that meeting may confirm or vary the decision of the Council as it sees fit.

38. The Council may appoint a member to fill a casual vacancy on the Council and the member so appointed shall hold office only for the unexpired portion of the term of the member in whose seat he is appointed.

39. (1) The Council shall meet at least 4 times in each year and at such other times as it may appoint.

(2) Subject to these rules, the Council may regulate its own procedure; but until it otherwise determines *seven members thereof* shall form a quorum.

40. The President, any two members of the Council or the Secretary may at any time summon a meeting thereof.

41. The President, or in his absence, the Vice-President shall preside as Chairman at all meetings of the Council, and if at any meeting none of them is present within 10 minutes after the time appointed for holding the same, the members present shall elect one of their number to the Chairman at the meeting.

42. Questions at any meeting of the Council shall be decided by a majority of votes and in case of any equality of votes, the Chairman shall have a second or casting vote.

43. The Council may act notwithstanding any vacancy in its membership, but where the number of members thereof falls below 7, the Council may not act, except in a case of an emergency or for the purpose of filling vacancies.

44. The Council may make, vary and rescind regulations generally for the management of the affairs of the Association

45. Minutes of the proceedings of every meeting of the Council shall be taken by the Secretary or, in case of his absence, by some other person appointed by the Chairman, and such minutes shall be recorded in a minute book to be kept for that purpose and shall be signed by the Chairman of that or the next succeeding meeting.

46. A resolution put to the vote of a meeting of Council shall be decided by a show of hands and a declaration by the Chairman that the resolution has been carried or carried unanimously or by a particular majority or lost or not carried by a particular majority shall be conclusive and an entry in the minute book to that effect shall be conclusive evidence thereof.

POWERS OF COUNCIL

47. The control of the Association and the management of its business shall be vested in the Council which, in addition to the powers and authorities expressly conferred on it by these rules, may exercise all such powers and do all such acts and things as may be exercised or done by the Association and are not hereby expressly directed or required to be exercised or done by the Association in General Meeting.

48. Without prejudice to the general powers conferred on the Council by rule 47, the Council may-

- (a) Take or lease any building or part thereof for the purposes of the Association;
- (b) Purchase or otherwise acquire any books, newspapers and documents;
- (c) Delegate, subject to such conditions as it thinks fit, any of its powers to committees consisting of such members of the Council as it thinks fit and make such regulations as to proceedings of such committees as may seem expedient;
- (d) Petition Parliament, the Cabinet or other bodies politic or corporate in Barbados, or a Minister of the Government of Barbados or any other person in the name of the Association;
- (e) Enter into such contracts and do all such acts and things as it thinks expedient for the purposes of the Association;
- (f) Sign and execute all instruments, deeds and assurances;
- (g) Administer the Compensation Fund established by the Act, and make such rules and regulations as are necessary therefor;

- (h) Confer such titles or honours, as may be considered proper, to indicate seniority or preeminence in the profession, in such categories of practice as it is determined;
- (i) Nominate attorneys-at-law to serve on any Council or other organizations or bodies to which the Association is entitled to representation.

ACCOUNTS AND AUDIT

- 49.** (1) The assets of the Association shall be under the control of the Council.
- (2) The Council shall cause proper accounts to be kept of the income and expenditure of the Association.
 - (3) All moneys of the Association shall be paid to the Secretary, who is authorized to give receipts therefor, and who shall hold and disburse such money as the Council directs.
- 50.** (1) An Auditor shall be appointed at the Annual General Meeting from among persons who are not members.
- (2) The outgoing Auditor shall continue in office until the close of the Annual General Meeting or, if for any cause his successor is not appointed at such meeting, until the appointment of his successor.
 - (3) An outgoing Auditor is eligible for re-election.
- 51.** The appointment of Auditor shall be by resolution of the Association in General Meeting.
- 52.** An Auditor may at any time resign his office by letter addressed to the Council.
- 53.** Where a vacancy in the office of Auditor occurs from death, resignation or any other cause (other than that of going out of office on the day of the Annual General Meeting), the Council may appoint an Auditor who is as qualified as the resigning Auditor.
- 54.** (1) The accounts of the income and expenditure of the Association for the year ending on the 31st day of March immediately preceding, shall in each year be caused by the Council to be delivered, together with the account of the property, assets and liabilities of the Association, to the Auditor to be examined and signed by him.
- (2) The accounts so signed shall be circulated to the members, together with the notice convening the Annual General Meeting.
 - (3) The accounts so signed shall be open for inspection at the Secretary's office, and shall be submitted to the Annual General Meeting for approval and after approval shall be signed by the Chairman in testimony of such approval and, having been so signed, shall be binding and conclusive on all the members of the Association and

shall not, on any pretext whatever, be afterwards opened, unless some manifest error to the amount of 50 dollars or over is discovered therein and specified in writing to the Secretary, within one month from such approval, in which case, the accounts shall be opened so far as may be necessary to rectify that error.

(4) No payment may be made out of the funds of the Association without an order of the Council and all cheques and drafts on bankers shall be signed by the Secretary and countersigned by such other persons as the Council authorises.

STANDING COMMITTEES

55. (1) Unless otherwise determined by the Association, the Council shall review at its first meeting to be held after election in each year the appointment to and membership of the following Standing Committees which shall each consist of at least 5 members one of whom must be a member of the council and who shall be a Convener-

- (i) Costs Fees Committee;
- (ii) Land Transfer Committee;
- (iii) Legal Education Committee;
- (iv) Law Reform and Legislation Committee;
- (v) Magistrates' Court Committee;
- (vi) Public Relations Committee;
- (vii) Supreme Court Committee
- (viii) Legal Practice Committee;

(2) The members of each Committee shall hold office during the pleasure of the Council and any vacancy caused by death or resignation of a member of a Committee shall be filled by the Council as soon as practicable thereafter.

(3) In the absence of the Convener at any meeting of a Committee, a Chairman for that meeting shall be elected from among the members present.

(4) Three members of a Committee shall form a quorum and decisions of a Committee shall be by a majority of votes of the members present and voting.

(5) In a case of an equality of votes, the Convener or Chairman presiding at the meeting, shall have a second or casting vote.

(6) The dates and times of meetings of each Committee shall be such as the Convener may from time to time appoint.

(7) If any member of a Committee dissents from the majority of the members thereof as to any action of that Committee or any report or paragraph thereof to be laid before the Council, the name of such dissentient member shall, if he requires,

appear upon the Minutes as dissenting and such dissenting member may present to the Council an independent report.

(8) Every Committee appointed by the Council shall keep minutes of each meeting which shall be signed by the Convener or Chairman presiding at that meeting and shall contain the names of the members present.

(9) A Committee shall report upon and submit its proceedings to the Council for approval.

(10) No Committee shall incur any expenditure exceeding \$100 unless the Council first approves.

(11) A ruling of the Convener or the Chairman for the time being of any Committee on a matter of procedure at a meeting of that Committee shall be final and conclusive.

56. The powers and duties of the various Committees shall be as follows-

(i) ***Costs and fees Committees***- to deal with all matters submitted for the advice or decision of the Council which relate to costs and fees or to the general conduct of an attorney-at-law's business, other than questions of etiquette or professional conduct, and to take such action with regard thereto as the Committee considers desirable.

(ii) ***Land Transfer Committee***- to consider all matters relating to the tenure and transfer of land and report thereon to the Council.

(iii) ***Legal Education Committee***- to consider all matters relating to legal education and report thereon to the Council.

(iv) ***Law Reform and Legislation Committee***- to consider all legislation other than Bills specially referred to other Committees, that is likely to affect the Bar Association or its members and report thereon to the Council.

(v) ***Magistrates' Court Committee***- to consider all matters regarding the procedure relating to Magistrates' Court and all Bills introduced into Parliament relating to the Magistrates Court, and to report to the Council with regard thereto.

(vi) ***Public Relations Committee***- to deal with all matters relating to the furtherance of good relations between the profession and the public and the promotion of goodwill and social intercourse between members of the Association and members of the Legal Profession in other countries.

(vii) *Supreme Court Committee*- to consider all matters relating to High Court Practice, including Bills introduced into Parliament with regard to and all rules affecting Legal Procedure and report thereon to the Council.

(viii) *Legal Practice Committee*- to consider all matters relating to the practice of the profession, and in particular the scrutiny of persons not entitled to practice law.

MISCELLANEOUS

57. Except in the case of an emergency, no motion shall be entertained at a meeting of the Council, unless a prior notice thereof is given.

58. No resolution passed at a meeting of the Council shall be rescinded at a subsequent meeting, unless an intention to propose such rescission is given in the notice of the meeting.

59. No new rules may be made nor any of these rules amended, altered, or rescinded unless with the consent of a two- thirds majority of the members at a General Meeting of the Association specially called for that purpose and of which at least 14 days' notice accompanied by a copy of the new rules or proposed alteration shall be given.

60. A letter or notice relating to any matter concerning the Association, which is sent by the Secretary or by the Council, to a member by the post, addressed to him by name and to his place of business entered in the Roll Book, shall be deemed to have been properly sent and he shall be deemed to have sufficient notice of the contents thereof.

61. (1) The Council shall adopt and provide for the safe custody of the Common Seal of the Association, in this rule referred to as the Seal.

(2) The Seal may not be affixed to any document unless such document is approved by a resolution of the Council.

(3) The Seal shall be affixed in the presence of at least two members of the Council who shall sign each document to which the Seal is affixed and each such document shall be countersigned by the Secretary.